



1923 - 2023

# Year 8 Syndicate Dean and Homeroom Teacher Information for Applicants



## Key information

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**Position Title:** Year 8 Syndicate Dean and Homeroom Teacher

**Closing Date:** Sunday 23 February, 2025

## How to apply

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All applications should be submitted via email to [virinia.luhrs@medbury.school.nz](mailto:virinia.luhrs@medbury.school.nz)

Applications should include:

1. A letter of application addressed to the Headmaster, Mr Dave Scott
2. Current resume outlining your career history.
3. Contact details of at least three professional referees.

The successful applicant will be subject to employment screening, which will include:

1. Reference checking and verification of employment history.
2. Police vetting check.

The School is committed to providing a safe environment for all students and staff. Applicants must be committed to the values of our child-safe environment.

## Questions

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Initial enquiries can be directed to Virinia Luhrs, Manager - People & Culture at [virinia.luhrs@medbury.school.nz](mailto:virinia.luhrs@medbury.school.nz)

109 Clyde Road  
Fendalton Christchurch 8041  
PO Box 29006 Riccarton Christchurch 8440

T. +64 3 351 6169  
E. [office@medbury.school.nz](mailto:office@medbury.school.nz) [medbury.school.nz](http://medbury.school.nz)

## Position Details

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**Position Title:** Year 8 Syndicate Dean and Homeroom Teacher

**Employment Type:** Full-Time (Teaching and Middle Leadership Position)

**Salary:** Teacher Salary Scale plus higher duties allowance

**Location:** Medbury School, Clyde Road, Ilam

**Responsible to:** Director of Student Care

**Key Functional Working Relationships:**

Deputy Headmaster- Academic  
Director of Strategic Initiatives & Curriculum Development  
Director of Teaching Enhancement & Professional Growth  
Leadership Team  
Syndicate Dean Team

## About Medbury

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Medbury School is one of New Zealand's leading independent preparatory schools for boys, renowned for its commitment to excellence, innovation, and fostering a supportive and inclusive community. Our vision is to *"grow boys to learn, lead, and succeed,"* ensuring every boy develops the skills to thrive in life and create solutions for a better tomorrow.

We are guided by our core values of **Empathy, Excellence, Respect, and Integrity**, which underpin everything we do.

## About the Role

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We are seeking an inspiring and dynamic **Year 8 Syndicate Dean and Homeroom Teacher** to join our team. This is a unique opportunity to take on a leadership role that combines pastoral care, academic excellence, and classroom teaching. As Syndicate Dean, you will lead the Year 8 syndicate, ensuring the wellbeing, engagement, and success of our students. In your homeroom teacher capacity, you will model exemplary teaching practice, fostering a love of learning and a strong sense of community among your students.

This position includes a higher duties allowance and membership in the **Teaching and Learning Leadership Team**, providing an exciting platform for professional growth.

## Key Responsibilities

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### Syndicate Dean Leadership:

- Lead pastoral care, student management, and operational tasks within the Year 8 syndicate.
- Develop and implement contemporary best practices in student wellbeing and behaviour management.
- Organise and lead key events, including assemblies, camps, and parent-teacher engagements.
- Ensure high standards in student appearance, behaviour, and adherence to Medbury's code of conduct.

### Teaching Excellence:

- Deliver a high-quality, engaging classroom program that meets the diverse needs of students.
- Foster an environment where boys feel secure, supported, and motivated to achieve their personal best.
- Actively participate in the school's co-curricular and outdoor education programs.

### Community Engagement:

- Build positive relationships with students, families, and staff, contributing to a collaborative school culture.
- Promote and uphold Medbury's values in all interactions and activities.

### Professional Development:

- Stay at the forefront of contemporary student wellbeing practices, sharing insights and strategies with the school community.
- Engage in ongoing learning and development opportunities, contributing to Medbury's culture of innovation and excellence.

### General Duties

Perform such other duties as may from time to time be assigned by the Headmaster and other key stakeholders.

Actively demonstrate a commitment to Medbury's School's Mission, Vision and Values.

## Key Selection Criteria

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- Proven successful record as an outstanding educator with experience in a leadership role(s).
- Strong interpersonal and communication skills, with the ability to inspire and guide students, staff, and parents.
- Demonstrated expertise in student wellbeing and pastoral care, with a commitment to fostering a safe and supportive environment.
- Exceptional organisational and problem-solving skills, with the ability to manage multiple priorities effectively.
- A collaborative and flexible approach, with a willingness to participate fully in school life, including co-curricular and outdoor education activities.
- High levels of energy, resilience, and a passion for making a positive impact on boys' education and wellbeing.
- Ability to work both independently and as part of a team.
- Demonstrate a capacity to support and work effectively and collaboratively with colleagues.
- Show a proven willingness to establish productive working relationships with staff, students and parents as required.
- Maintenance of professional and responsible attitudes, to treat others with courtesy and consideration and to communicate respectfully and effectively.
- Support for the Christian ethos of the School.
- Demonstrate a commitment and loyalty to the Mission, Vision and ethos of the School.
- A capacity to maintain confidentiality and trust in relation to the role.
- Disclose any conflicts of interest or potential or perceived conflicts of interest.

- The ability to legally work in New Zealand.
- Meet mandatory Police Vetting requirements.

## Why Join Medbury?

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- Be part of a vibrant, innovative school that prioritises student wellbeing and success.
- Work in a supportive, collaborative environment where professional growth is encouraged.
- Take on a leadership role with significant opportunities to shape the Year 8 experience and contribute to the broader school community.

All employees recognise and accept that multi-skilling is an essential component of employment with Medbury and that they may be required to undertake duties outside their normal position description but within their skills, competency and capability.

Given the dynamic environment in which the School operates, the Headmaster may alter the roles and responsibilities of this position at his discretion in order to most effectively serve the needs of the School.

## How to Apply

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To apply, please submit your CV and a cover letter outlining your motivation for this role and to join Medbury to [virinia.luhurs@medbury.school.nz](mailto:virinia.luhurs@medbury.school.nz) by **Midnight Sunday 23 February 2025**. For more information about Medbury School,

visit <https://www.medbury.school.nz>